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IMPÔT 2R

JOB EXPENDITURE QUESTIONNAIRE

(DO NOT INCLUDE NOT THE EXPENSES REIMBURSED BY YOUR EMPLOYER)

IDENTIFICATION

YOUR FULL NAME:

EXPENSES

Total amount

* Advertising and Promotion	:	_____	\$
Legal and professional fees	:	_____	\$
Accounting fees (we will add our costs for you)	:	_____	\$
Meal and entertainment expenses (if with customers or suppliers)	:	_____	\$
Accommodation (ex. hotel room)	:	_____	\$
* Trip costs (e.g. plane, coach or train ticket)	:	_____	\$
Parking fees (excluding parking at your workplace)	:	_____	\$
Stationery (postage, stationery, ink, pencils, etc.)	:	_____	\$
* Professional liability insurance	:	_____	\$
* Permit and license	:	_____	\$
Office rental (commercial rent, home office lower)	:	_____	\$
Salaries and subcontractors	:	_____	\$
Cell phone (enter business part only e.g. 70-90% of the total cost)	:	_____	\$
Training and congress costs	:	_____	\$
Internet (enter business part only e.g. 15-20% of the total cost)	:	_____	\$

Others (specify):

_____	:	_____	\$
_____	:	_____	\$
_____	:	_____	\$

* Deductible for commission employee only

VEHICLE COSTS

Percentage of vehicle use for business purposes: _____%

(Ex.: 9,000 km / 20,000 km = 45% for business)

Vehicle make and model _____

If purchased in 2021, enter the purchase price before taxes: \$ _____

Otherwise, enter the market value of the vehicle (approx): \$ _____

If it is a leased vehicle, provide the manufacturer's suggested retail price (approx): \$ _____

Enter the total amounts paid in the year Fuel

costs	:	_____	\$
Insurance	:	_____	\$
Maintenance and repair	:	_____	\$
Registration and license	:	_____	\$
If car loan: enter the interest paid (not the monthly payments)	:	_____	\$
or Rental fees	:	_____	\$

HOME OFFICE

Percentage of home use for business purposes: _____ %
(Ex.: 1 piece / 4.5 = 22.2%)

Enter the total amounts, even if the expenses are shared between spouse or roommate.

Heating and electricity	_____	\$
* Home Insurance	_____	\$
If owner		
Mortgage interest	<u>Not deductible</u>	\$
Amortization	<u>Not deductible</u>	\$
Condo fees	_____	\$
* Municipal taxes	_____	\$
* School taxes	_____	\$
If tenant		
Rent	_____	\$

* Deductible for commission employee only

Attach the T2200 and TP-64.3 forms signed and completed by the employer to your tax documents.

COMMENTS: